

Carson Graham General PAC meeting

Minutes

October 21rd, 2015 at 7pm

Attendance: Sandra Tweed, Greg Tweed, Mark Heieis, Jennifer Vincent-Jones, Doug Mackay, Lindsay Dawkins, Lucinda Pentin, Lisa Michelacci, Chena Binns, Bahareh Behdad

Staff: Karim Hachlaf

Approval of tonight's agenda: Greg Tweed

Carried.

Approval of last meeting's minutes (Sept 23rd,2015)

MOTION: move to accept the minutes—**Lucinda Pentin**

Carried.

Administrative Report - Karim Hachlaf (please see attached Principal's report)

1. Guest speaker about the Let's Talk Shop--does PAC want to have her as a guest speaker? Mark, please get in touch with her, if yes.
2. **ACTION** item from last meeting--calendars are all one now

Treasurer's report—Doug Mackay (please see budget report 2015- 2016)

treasurer@carsongrahampac.ca

1. 2015/16 Province of BC Gaming grant has been received. Amount this year is \$25,140 which is \$980 more than last year.
2. Following the motion at the September PAC meeting, the optional PAC donation request was amended to include the full range of STEAM activities, as well as increase the suggested donation for Scholarships. The revised wording will be included in the student fees message that will go out through the mail to all parents. Parents who are registered may also get an email from School Cash Online. It was confirmed that parents can pay fees either by using the School Cash Online service or sending a cheque to the School.
3. A call letter has been sent to all CG teachers seeking proposals for CGPAC funding. Based on the budget approved at the May 2015 AGM, \$50,000 has been approved for this. Proposals must be outside the scope of school budgets (extracurricular), directly support student programming, and align with one or more of the CGPAC strategic priorities: School Spirit; Science, Technology, Engineering, Arts and Math (STEAM); and Student Engagement. Deadline for proposals is November 6, and will be presented at the next PAC meeting in December.

1. Can parents still write cheques for school fees?---YES

Chair Report--Mark Heieis chair@carsongrahampac.ca

1. **Positions to be filled** – DPAC - 2 to be filled

--nobody volunteered

2. **MOTION**---Move the Nov 18th meeting to Dec 2, 2015 and cancel Feb 17th;
Revise the PAC meeting schedule to the following dates: Dec 2, 2015(wishlist), January 20, 2016, Feb 24th, 2016, April 6th, May 18th, 2016 (AGM)---made by **Mark Heieis**

Seconded by: Greg Tweed

Carried

Communications--Jennifer Vincent-Jones communications@carsongrahampac.ca

1. The school is having trouble getting emails and phone calls out to the families so the PAC will assist in sending out info right now. We have 883 families on our PAC email list so far this year.

ACTION--PAC will help send out emails for the time being.

Other Business?

-none

Meeting adjourned at 8:20 pm

Next Meeting: December 2nd, 2015 at 7pm

If you have any questions or comments regarding the minutes, please feel free to contact the secretary at: secretary@carsongrahampac.ca

Carson Graham Secondary School Parent Advisory Council Society

Financial Report for Year Ending June 30, 2015

Amounts in \$

	PAC Held		NVSD Held		Total
	General	Gaming	Computers	Scholarships	
Statement of Revenues and Expenditures					
Fund Balance - September 1, 2014	19,252.91	21,728.74	15,776.68	6,727.00	63,485.33
<i>Revenues</i>					
Interest Earned	20.86	32.02			52.88
Donations - School Held			7,802.37	1,910.00	9,712.37
Province of BC Gaming Grant		24,160.00			24,160.00
Fundraising Event - Gala	34,002.54				34,002.54
	<u>34,023.40</u>	<u>24,192.02</u>	<u>7,802.37</u>	<u>1,910.00</u>	<u>67,927.79</u>
<i>Expenditures</i>					
PAC Administration	173.77				173.77
Fundraising Event - Gala	12,823.26				12,823.26
PAC Funding Allocations:					
2013/14 Wishlist		8,372.21		2,500.00	10,872.21
2014/15 Wishlist	2,946.31	11,481.23	1,572.85	2,000.00	18,000.39
Event Sponsorship - Year End BBQ		1,227.48			1,227.48
	<u>15,943.34</u>	<u>21,080.92</u>	<u>1,572.85</u>	<u>4,500.00</u>	<u>43,097.11</u>
<i>Fund Transfer</i>					
Additional Scholarships	(4,500.00)			4,500.00	0.00
Fund Balance - June 30, 2015	<u>32,832.97</u>	<u>24,839.84</u>	<u>22,006.20</u>	<u>8,637.00</u>	<u>88,316.01</u>

Outstanding Commitments (Estimated)

2013/14 Wishlist		1,000.00		500.00	1,500.00
2014/15 Wishlist	2,150.00	12,763.87	2,505.30	8,000.00	25,419.17
Fund Balance after commitments	<u>30,682.97</u>	<u>11,075.97</u>	<u>19,500.90</u>	<u>137.00</u>	<u>61,396.84</u>

Outstanding commitments reflect wishlist items approved but not yet paid. Amounts are estimated until invoices are received.

Principal Report to PAC - October 21, 2015

Staff Development: 2015-16

In my report last month, I shared that staff are preparing for a presentation from Lou Marchesano (September 30) as departments will continue to update their IB units of inquiry and collaborate with IB colleagues from Rockridge and Mulgrave schools. The event exceeded expectations with staff as they framed the work ahead in developing and refining our units of inquiry.

Assessment Forum

Carson Graham will be hosting its third assessment forum for our new parents and parents who were not able to attend last year. The forum provides an opportunity to learn about our assessment in the Middle Years Programme and ask questions to our staff panel. The forum is scheduled for Wednesday, October 28 at 7pm in the Agora. Parents are requested to RSVP by Monday, October 26 at carsongraham@sd44.ca.

Let's Talk Shop - October 28 (5:00-9:00pm)

This event filled up within a day of the communication going out to our Grade 6-12 parents. Given there are only 25 seats for this forum, many parents expressed frustration that they were not able to sign up. Lawrie Graham from Vancouver Coastal Health is more than happy to offer a similar workshop to the PAC.

School Fees

Consistent with Policy 706 - School Fees, we are preparing our fee schedule for the 2016-17 school year for Board approval. This year, some of our elective courses are considering a fee increase. These include Dance 9-12 to \$20 from \$15 and our some of our Engineering classes are considering fee increases given the increased cost in supplies. Confirmation will be provided at the November PAC meeting.

As for our Speciality Academies, the school district is proposing an increase to \$1500 for our two year IB Diploma Programme and \$550 for our IB Diploma certificate programme (covers 1-3 classes). The rationale consists of:

- The programme needs to reflect increasing student expenses imposed by IBO
- Given all fees and expenses are paid in USD, the current exchange rate needs to be budgeted for.

The School District will continue to pay for the majority of costs including authorization and IB fees, evaluation fees, textbooks, IB training and staffing.

Family of Schools Parent Presentations

The Carson Family of School has organized a parent presentation series that will rotate throughout our schools. The next presentation (see carsongraham.ca) will be hosted by Carson Graham on Social Media Education by Jesse Miller on Wednesday, November 18 @ 7pm.

Upcoming Events

Interim Reports - November 10

Parent/Teacher Interviews - November 19

Grade 12 Formal @ Pinnacle Hotel - December 8 @ 7pm