

Carson Graham General PAC Meeting Minutes

November 30, 2016 at 7:00PM

Attendees: (quorum met)

Mark Heieis, Nancy Dehart, Carla Hotel, Nino Gianerande, Charmie Coraler, Sheri Guggisberg, Doug Reid, Rochelle Bacigalupo, Mahmoud Mahmoud, John Taylor, Wiley Ho, Shelley Murnaghan Will Welcher, Meghan Stewart, Faith Mellonyer, Catherine Grant, Ann Mitchell, Ross Jamke, Shupeng Wong, Shannon Sigurdson, Ross McMillan, Lesley Heieis, Chris Ehmann, Dani Prem, Tara McKenzie, Debra Elliott, Julie Rogers, Sandra Tweed, Greg Tweed, Joshua ?, Loretta England, Jason Montecillo, Mary McWilliam

Staff:

Karim Hachlaf, Gayle Weyell

1. Welcome and Call to Order

Mark welcomed all parents and explained this would be an abbreviated meeting, to allow maximum time for guest speaker

2. Introduction of PAC Secretary/Communications – Wiley Ho

New Secretary/Communications for PAC:
Motion moved by Mark Heieis, seconded by Sandra Tweed, voted, carried.

3. Funding Requests:

- a. \$800 for Math Dept to fund the Grade 8 Gauss Mathematics Contest (same as last year): Motion moved and carried
- b. \$3,600 for speaker series: Motion moved and carried
- c. \$810.32 for Music Dept to purchase “Zildjian Traditional 30 Gong and a Grover Pro Gong Beater – Mode P0500 and TT-2”: Motion moved and carried
- d. Music Dept has requested \$7,072.80 for the purchase of one Yamaha Studio 4.3 Octave Marimba – Model YM2400. It was agreed to defer this request until our fundraising initiatives are known.

4. Administration

- Fundraising not likely to happen this year, as PAC executive is very small and limited this year and budgets are healthy
- PAC Executive has vacancies and welcomes new parents
- Karim reminded all parents to submit school fees, which are collected for supplemental programs

5. Guest Speaker – Dr. Ross Laird on “Cultivating Personal Development for Children and Youth”

For slides of the presentation: slides.com/rosslaird

Meeting adjourned at 9:00PM

Next Meeting: January 25, 2017 at 7:00PM (to include a 3D Printer Demo by Mr. Olson's students)

If you have any questions or comments regarding these minutes, please contact the secretary at: secretary@carsongrahmpac.ca

Carson Graham Parent Advisory Council Society
General Meeting
November 30, 2016 7:00PM

AGENDA

1. 7:00 PM – Welcome and call to order
2. Introductions
3. Funding Requests
 1. Motion to approve **\$3,600** for speaker series.
 2. Motion to approve **\$810.32** for Music Dept to purchase “Zildjian Traditional 30 Gong and a Grover Pro Gong Beater - Mode P0500 and TT-2”
 3. Music department also requested **\$7072.80** for the purchase of one Yamaha Studio 4.3 Octave Marimba – Model YM2400
Recommendation: To defer this request until our fund-raising initiatives are known.
 4. Motion to approve **\$800** for Math Dept to fund the ***Grade 8 Gauss Mathematics Contest***
4. Administration – Any Parent questions?
5. Guest Speaker – Dr Ross Laird
6. Next Meeting January 25, 2017
7. Adjournment

CARSON GRAHAM SECONDARY SCHOOL PARENT ADVISORY COUNCIL SOCIETY (CGPAC)
 2015/16 FINANCIAL REPORT – STATEMENT OF REVENUES AND EXPENDITURES
 July 1, 2015 to June 30, 2016

All Amounts in \$

	Fund				Total
	PAC Held		NVSD Held		
	General	Gaming	STEAM	Scholarships	
FUND BALANCE - July 1, 2015	32,832.97	24,839.84	22,006.20	8,637.00	88,316.01
REVENUES					
Interest Revenue	15.90	18.66			34.56
Province of BC Gaming Grant		27,728.00			27,728.00
Parent Donations			6,545.00	3,975.00	10,520.00
Total Revenues	15.90	27,746.66	6,545.00	3,975.00	38,282.56
EXPENDITURES					
General Administration:					
CGPAC Website hosting	399.77				399.77
CGPAC Society Annual Report fee	25.00				25.00
CGPAC Scholarships:					
June 2015 Awards paid				5,000.00	5,000.00
School Funding Requests:					
2014/15 Approvals paid	1,256.00	7,009.18	601.88		8,867.06
2015/16 Approvals paid	2,684.70	11,335.88	7,267.48		21,288.06
Year End BBQ		1,187.11			1,187.11
Total Expenditures	4,365.47	19,532.17	7,869.36	5,000.00	36,767.00
FUND BALANCE – June 30, 2016	28,483.40	33,054.33	20,681.84	7,612.00	89,831.57
OUTSTANDING COMMITMENTS (Note 1)					
CGPAC Scholarships:					
June 2015 Awards outstanding				3,000.00	3,000.00
June 2016 Awards outstanding	3,388.00			4,612.00	8,000.00
School Funding Requests:					
2014/15 Approvals outstanding			2,027.40		2,027.40
2015/16 Approvals outstanding		5,572.37			5,572.37
Total Outstanding Commitments	3,388.00	5,572.37	2,027.40	7,612.00	18,599.77
FUND BALANCE AFTER OUTSTANDING COMMITMENTS – June 30, 2016	25,095.40	27,481.96	18,654.44	0.00	71,231.80

Note 1: Outstanding commitments reflect CGPAC approved items that are not yet paid. Commitment amounts are estimated pending receipt of invoices.

Note 2: CGPAC committed to \$10,000 for scholarships in the May 2015 AGM Budget, reduced to \$8,000 based on the Scholarship criteria approved at the February CGPAC meeting. Source of funds will be the Scholarships fund, with any balance covered by the General fund.

CGPAC 2016-17 BUDGET

	2015-16		2016-17
	Budget (May 2015)	Actual (June 2016)	Budget (May 2016)
REVENUES			
Interest		34.56	250.00
Province of BC Gaming Grant	25,000.00	27,728.00	25,000.00
Parent Donations:			
<i>STEAM</i>	7,500.00	6,545.00	7,500.00
<i>Scholarships</i>	2,500.00	3,975.00	2,500.00
Fundraising Events and Activities	30,000.00	0.00	30,000.00
Total Revenues	<u>65,000.00</u>	<u>38,282.56</u>	<u>65,250.00</u>
EXPENDITURES			
CGPAC General Administration	500.00	424.77	500.00
Fundraising Expenses	12,000.00	0.00	12,000.00
CGPAC Scholarships			
June 2015 Awards		5,000.00	
June 2016 Awards	10,000.00	0.00	
June 2017 Awards			8,000.00
CGPAC Sponsored Events:			
<i>Year End BBQ / Gr 8 Welcome BBQ</i>	2,000.00	1,187.11	2,000.00
<i>Student Events</i>	2,000.00		2,000.00
School Funding Requests:			
2014/15 Approvals		8,867.06	
2015/16 Approvals	50,000.00	21,288.06	
2016/17 Approvals:			
Ongoing PAC Supported Programs:			
<i>Cinderella/Cinderfella Fund</i>			1,875.00
<i>Big Brothers/Sisters</i>			360.00
<i>Boys Club</i>			750.00
<i>Choices Program – Outward Bound</i>			2,625.00
<i>Choices Program – Monthly Family Meal</i>			400.00
One-Time Funding:			
<i>Team/Group/Individual Accomplishments</i>			5,000.00
<i>Other School Funding Requests</i>			38,990.00
Sub-total School Funding Requests	<u>50,000.00</u>	<u>30,155.12</u>	<u>50,000.00</u>
Total Expenditures	<u>76,500.00</u>	<u>36,767.00</u>	<u>74,500.00</u>
CHANGE IN CASH (Revenues – Expenditures)	<u>(11,500.00)</u>	<u>1,515.56</u>	<u>(9,250.00)</u>

CARSON GRAHAM SECONDARY SCHOOL PARENT ADVISORY COUNCIL SOCIETY (CGPAC)
 2016/17 FINANCIAL REPORT – STATEMENT OF REVENUES AND EXPENDITURES
 As of October 11, 2016

All Amounts in \$

	Fund				Total
	CGPAC Held		NVSD Held		
	General	Gaming	STEAM	Scholarships	
FUND BALANCE - July 1, 2016	28,483.40	33,054.33	20,681.84	7,612.00	89,831.57
REVENUES					
Interest Revenue	0.32	0.14			0.46
Province of BC Gaming Grant		26,300.00			26,300.00
Parent Donations (Estimated):			1,800.00	650.00	2,450.00
Total Revenues	0.32	26,300.14	1,800.00	650.00	28,750.46
EXPENDITURES					
CGPAC Scholarships:					
<i>June 2015 Awards paid</i>				500.00	500.00
<i>June 2016 Awards paid</i>				3,250.00	3,250.00
Total Expenditures	0.00	0.00	0.00	3,750.00	3,750.00
FUND BALANCE – October 11, 2016	28,483.72	59,354.47	22,481.84	4,512.00	114,832.03
OUTSTANDING COMMITMENTS (Note 1)					
CGPAC Scholarships (Note 2):					
<i>June 2016 Awards Outstanding</i>	888.00			3,862.00	4,750.00
School Funding Requests:					
<i>2014/15 Outstanding approvals</i>			2,027.40		2,027.40
<i>2015/16 Outstanding approvals</i>		5,572.37			5,572.37
Total Outstanding Commitments	888.00	5,572.37	2,027.40	3,862.00	12,349.77
FUND BALANCE AFTER OUTSTANDING COMMITMENTS – October 11, 2016	27,595.72	53,782.10	20,454.44	650.00	102,482.26

Note 1: Outstanding commitments reflect CGPAC approved items that are not yet paid. All outstanding commitments relate to prior year approvals, and are estimated pending receipt of final invoices.

Note 2: Scholarships are funded from the NVSD held parent donations account, with any balance from the general fund. Parent donations in the year are applied to the year end scholarship awards (ie. 2016/17 parent donations will go toward the June 2017 awards).

Dear Mr. Heieis,

I am writing to request the use of PAC funds to help support and develop the growth of Carson Graham's Music Program. In my opinion, the following items will enhance the music education of Carson Graham's current and future students. The following items are listed in order of importance:

1. The purchase of one Yamaha Studio 4.3 Octave Marimba – Model YM2400 (\$7072.80)

As the program continues to grow rapidly in size (4 music classes in 2012, 14 music classes in 2016, and potentially 18 music classes in 2017), we must also equip our young musicians with the necessary instruments to satisfy and enhance their learning aspirations. At this time, the music department does not own a marimba and we desperately need one – we have excellent players but no instrument to work with.

With this new addition to the music department, the musical possibilities and growth in our students are endless. First, as we approach advanced band repertoire (1st and 2nd year university and college level), we can fully expand, express, and represent the pieces truthfully using the warmth and depth of the sounds from the marimba. Also, we could finally start our Carson Graham Percussion Ensemble. This has been a work in progress for the past 3 years.

2. The purchase of a Zildjian Traditional 30" Gong and a Grover Pro Gong Beater – Model P0500 and TT-2 (\$810.32)

The music department does not have a gong. Like the aforementioned purchase of a marimba, the reasoning stays the same. With the gong and the beater, students can finally play the music as the composer intended. Again, the gong is essential in a percussion ensemble and sometimes seen in jazz bands.

Last year's music budget was \$1200.00. This money was meant to cover the above listed items, as well as new sheet music for jazz band, concert band, concert choir and jazz choir for grades eight to twelve. School instrument repairs are inevitable and can cost well over \$150 per instrument. The repair and replacement for other items such as music stands, speakers and microphones, to name a few, are also meant to be covered under the music program's budget along with the CGMPA and student fundraising.

In closing, the Carson Graham music students, parents and I would greatly appreciate any financial assistance the PAC could provide for the music department.

Thank you for considering my requests.

Kevin Yang
Director of Bands
Carson Graham Secondary School