

Carson Graham General PAC meeting
Minutes (un- adopted)
February 18th, 2015 at 7pm

Attendance: Sandra Tweed, Greg Tweed, Mark Heieis, Laurie Oseen, Monica Saxer, Lynne Mackay, Emma Tymm-Nash, Lucinda Pentin, Jeanette Langmann, Susan Fitzgerald, Lindsay Dawkins, Cheryl Koehle, Lianne Britnell, Mehdi Bayat Mokhtari, Judy Clarke,

Staff: Karim Hachlaf, Kat Thompson

Regrets: Doug Mackay, Mauricio Akiyama

1. Approval of tonight's agenda:

Carried.

2. All about Student Service Hours – Kat Thompson: (please see attachment entitled "Community and Service and Carson Graham")

3. Old business:

ACTION: The Aboriginal leadership group has submitted a request through the PAC's wishlist for funding of \$3,000. For planning purposes, the group needs to be informed of our decision shortly after the February PAC meeting.—*will discuss tonight in wishlist section*

ACTION: Treasurer will look into whether previous wishlist funds that haven't been spent by teachers by January 31st will be cancelled. The principal will notify those with pending approved requests.—*not yet; Doug has been sick*

ACTION: Emma will provide a 2-minute presentation at the next staff development meeting--*done*

ACTION: Laurie will give a brief presentation at the Carson Family Of Schools Gr. 7 Parent Programming Evening on Jan 22nd --*done*

ACTION: The communications team will send out an invitation to parents and teachers asking for website content before next PAC meeting--*done*

ACTION: The committee will finish rewriting the bylaws and constitution and will have it ready to present by next PAC meeting.—*will discuss tonight in bylaws section*

3. Approval of last meeting's minutes (January 21st, 2015)

MOTION: move to accept the minutes

Seconded: Laurie Oseen

Carried

4. Administrative Report - Karim Hachlaf (please see attached Principal's report entitled Feb 18 Principal Report)

ACTION—does the PAC want to do a PAC BBQ on Thursday June 25th; PAC needs to decide as soon as possible.

5. Treasurer's report—Doug Mackay (unable to come)

6. Fundraising Report—Laurie Oseen and Emma Tymm-Nash

- \$7000 sponsorship so far; final push for sponsorship; if you know anyone, please let Laurie know fundraising@carsongrahampac.ca

- almost nailed down a caterer; will let you know

- working on silent auction will be next; if you know any business who would like to donate, keep it in mind and we will start asking soon

- game at the gala—"diamond or dud"—can anyone donate bottles of alcohol?

- there will be casino tables

- not a sit-down dinner

- Johnny and The Walkers' last performance so it is a special night

- Carson's 50th Anniversary—perhaps have a touch football game beforehand? We need to talk to Larry Donohoe when bball season is over

- lots of marketing; Look for our first big blitz coming soon—Mary Charleson and Collette Osler

- liquor license—get approval from school board (done), it is a regular license, need to get approval from RCMP 14 days before the date,

- a parent asked: are there any discounts for getting 10 people to join? Laurie will think about that and come up with something

- are teachers coming this year? We hope so! Rob Olson will help with coordinating it

- volunteers—students for photography and maybe set up but not during the event; we will use sponsors for all volunteer positions—NO PARENTS NEED TO VOLUNTEER during the event.

- we might use a professional photographer to take photos inside

7. Wishlist status--Mark Heieis

- we can look at the wishlist again in April and possibly in May too. This is just the first round.

MOTION—Mark proposed a motion that we accept the total proposed funding of \$50,715.90.

Carried

MOTION---Lindsay proposed that we up the Cinderella Fund to \$125 per student x 15 students (same as the teams that travel)

Carried

MOTION ---Lindsay proposed that we up the robotics Vex Claw to what they actually requested (10 instead of 6)

Carried

8. Communications and Website Content--Susan Fitzgerald and Judy Clark

-website is up and running—www.carsongrahampac.ca
-in the future, we are hoping that parents will be able to subscribe and unsubscribe from the PAC email list through this website. But right now it has very useful news, events, photos, fundraising, gala, contact info,....

9. Constitution and Bylaws, Society Registration--Greg Tweed

-bylaws and constitution are almost completed
-we are a society now; in 2009 for some reason, The PAC Executive decided not to be a society anymore and this is not a good idea.
-The constitution and bylaws are a basic boiler plate with one significant change: we would like only 5 Exec members, no members at large, and instead of MAL, have working committees. We think this will make better use of our members.

ACTION—we need to discuss this more—what do we do about members at large

Next Meeting: Wednesday April 15th, 2015

Meeting adjourned at 9:00pm

If you have any questions or comments regarding the minutes, please feel free to contact the secretary at: secretary@carsongrahampac.ca

Principal Report to PAC - February 18, 2015

2nd Parent Assessment Forum - March 24 @ 7pm

As requested, Carson Graham will host another parent assessment forum giving parents the opportunity to come with questions and input after Term 2 Report Cards go out. This will be the second installment of reporting with IB Middle Years Programme levels.

April 15 PAC Meeting

Carson Graham Admin will present to parents the revised Honour Roll that aligns with new reporting system. After speaking with various Grade 8 to 11 classes, the revisions incorporate student input as we move forward. Additionally, a discussion regarding a change in timeline with the award ceremonies will be presented. Parent input is welcome.

Course Programming 2015-2016

Now with our parent information evenings complete, parents are asked to remind their children to submit their course programming sheets to Student Services. We are now in the process of conducting interviews for our Diploma Programme and Culinary program applicants for the 2015-16 school year.

Parent/Teacher Interviews

Term Two Report Cards will go out the first week of March (prior to Spring Break) with the opportunity to meet with teachers on March 26 at our Parent/Teacher Interviews.

June 2015 Year End Schedule

Will be posted by the end of February on www.carsongraham.ca for students and parents.

ASSESSMENT Forum: Transforming Our Practice

Back by popular demand...
Carson Graham Assessment
Questions and Answers



When: Tuesday, March 24, 2015

Where: Carson Graham Library

Start time: 7:00pm

ASSESSMENT Forum: Transforming Our Practice

***Report Cards with No Grades:
Continuing to Transform Assessment***

**Please confirm your attendance by
Friday, March 6, 2015 by emailing:**

CarsonGraham@sd44.ca

Wishlist 2015

Approximate Available Funds (as of 2015.02.18)

Operating Funds	\$19,254.80
Gaming	\$41,381.44
Scholarship	\$6,712.00
Technology	\$23,000.00
Total Available Funds	\$90,348.24

Proposed Recommended Funding*

Theme	Amount
Athletics	\$7,380.00
S.T.E.M.	\$5,499.30
Performing Arts	\$6,187.50
Visual & Language Arts	\$1,854.10
School Community, Spirit & Support	\$9,285.00
Scholarship	\$5,500.00
Total Proposed Funding	\$35,715.90
Total Requested	\$50,715.90

*for this first round of funding allocation.

School Community & Support

Dept	Description	Qty	Unit Cost	Ext Amt	Comment
Athletics	Class 4 Driver	3	\$625.00	\$1,875.00	Asked for 1. Adding 2 for "others"
Choices	Outward bound	1	\$2,500.00	\$2,500.00	
Choices	Monthly family meal	8	\$50.00	\$400.00	
Choices	Meal Support	15	\$50.00	\$750.00	
Counselling	Cinderella Fund	8	\$100.00	\$800.00	
Counselling	Big Brothers/Sisters	60	\$6.00	\$360.00	
Counselling	Blood Sweat & Cheers	75	\$6.00	\$450.00	
Counselling	Blood Sweat & Cheers raffle	2	\$25.00	\$50.00	
Global Initiatives	Guest Speakers	2	\$50.00	\$100.00	
Learning Support	Aboriginal Week	1	\$2,000.00	\$2,000.00	Asked for \$3,000. Aboriginal Grant received (\$800) and school can contribute an additional \$1000

Performing Arts

Dept	Description	Qty	Unit Cost	Ext Amt	Comment
Music	Upright Bass	1	\$2,125.00	\$2,125.00	4 students share 1, In school only.
Music	Clinicians	9	\$100.00	\$900.00	100/hr 6 sessions @ 1.5 hr each.
Improv	Travel Cost	10	\$125.00	\$1,250.00	National competition – Ottawa / not requested - \$2000 / student
Dance	Cheer tops	25	\$55.95	\$1,398.75	
Dance	Cheer bottoms	25	\$20.95	\$523.75	

Athletics

Dept	Description	Qty	Unit Cost	Ext Amt	Comment
Athletics	Wrestling Singlets	10	\$60.00	\$600.00	
Athletics	Girls Jr Basketball	12	\$125.00	\$1,500.00	Support for Championship Trip (12*400=\$4800)
Athletics	Girls Jr Soccer	1	\$775.00	\$775.00	Tournament fee
Athletics	Girls Jr Soccer	22	\$60.00	\$1,320.00	Jerseys
Athletics	Girls Jr Soccer	1	\$25.00	\$25.00	Field board
Athletics	Girls Jr Soccer	1	\$35.00	\$35.00	Ball Bag
Athletics	Girl's Rugby	25	\$55.00	\$1,375.00	Jerseys
Athletics	Girl's Rugby	25	\$30.00	\$750.00	Shorts
Athletics	New Trophies	1	\$1,000.00	\$1,000.00	Replacement of lost trophies

Scholarship

Scholarship	11	\$500.00	\$5,500.00	Current scholarship balance \$5,872 (2104.12.19)
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Funds are still being received – like to maximize the number of awards to equal available funds

STEM

Dept	Description	Qty	Unit Cost	Ext Amt	Comment
Wood Technology	Vacupress & Bag	1	\$1,966.30	\$1,966.30	Veneering System
Engineering	VEX Clawbot	6	\$499.00	\$2,994.00	Kits for Robotics Club
Engineering	33 in 1 Electronics Kit	20	\$26.95	\$539.00	Electronic Circuit Learning

Visual and Language Arts

English	Document Camera	2	\$927.05	\$1,854.10
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Defer to Second Round*

Library	iPod Touch 16GB	5	\$219.00	\$1,095.00	Used for text to speech.
Library	Macbook Pro 13"	3	\$1,399.00	\$4,197.00	To augment current numbers for increased class sizes
Athletics	Football Pants	24	\$35.00	\$840.00	Football fundraisers – where does that money go? Reused annually, current fundraiser money has gone to subsidize field trip costs (including accommodation and transportation); shoulder pads and equipment has also been purchased this year. Also covers hardship. Question – 35 purchased @\$50/each in 2012/2013?

*Not being decided on for this phase. Can be brought forward if PAC wishes

Not Supported

Music	Concert Venue Rental	2	\$1,000.00	\$2,000.00	Patrons purchase an entry ticket, usually \$5 to \$10. Could use gym.
Music	Bus Transportation	1	\$1,100.00	\$1,100.00	Family of schools tour. School looking at some sort of solution
Music	Hardship	1	\$1,000.00	\$1,000.00	Academic program
Global Initiatives	T-Shirts	60	\$5.00	\$300.00	Personnel use.
IB-DP	Bus Costs for DP retreat	2	\$859.00	\$1,718.00	Part of regular program
Improv Team	Hardship	2	\$2,000.00	\$4,000.00	To cover cost for 2 individuals.

Criteria

- Regular occurrence – our funding is discretionary not operational
- Expected component of a (academic) program
- Hardship, we're not equipped – what would the limits be? There are other sources.
- Setting of expectations – extracurricular. Consider the many international school trips / year
- Expense/student – need to maximize the number of “students” the expense touches
- Personal item
- Cost / value. Are there other alternatives?