

Members Present: 21

1. Chair Update - Mark Heieis

- Goals & Strategies for 2014-2015
 - rebuild school spirit
 - build something much more lively and vibrant
 - foster school spirit by enabling students to bring forth their activity wants and wishes which could be funded by the PAC
 - foster community involvement as parents don't always know what going on in the school outside their child's activities
 - communication is vital - new website and email communications

2. Treasurer's Report - Cheryl Koehle

- Gaming = \$44,981.82
- General = \$19,249.65
- Computer = \$15,776.68
- Scholarships = \$5,727.00

Outstanding commitments from last year's wishlist = \$9,945.71
Gaming grant received = \$24,160.00

MOTION: To have CGPAC's approval to update the signing authority for the following Vancity accounts - Carson Graham Parent Advisory Council - General Account and Carson Graham Parent Advisory Council - Gaming Account by removing Myles Aikenhead, Cheryl Koehle and Luanne Smith and by adding Judy Edgar, Mark Heieis and Greg Tweed.

Moved by Cheryl Koehle
2nd by Sandra Tweed
Carried

3. Fundraising Report - Laurie Oseen & Emma Tymn-Nash

- CG Gala date has been confirmed by the school administration - Apr 22, 2015
- Theme will be announced at a later date
- Meeting are every 2-3 weeks and weekly during the month of the event
- Have 8 committees with 18 volunteers so far
- Sponsorships will be the first thing to tackle - grid will be coming out for how to become Platinum, Gold, Silver and Bronze sponsors
- Susan Fitzgerald will send out communications to PAC email list

4. Communications Report - Susan Fitzgerald & Judy Clarke

- CG PAC has no direct access to the PAC page on the CG website
- Currently planning to build a standalone website that will give the PAC control over content - will have a link to the PAC page on the CG website
- Website will be built in stages
 - 1st - PAC related information will be posted including meeting schedules, minutes, financials, bylaws, fundraising events - parents can subscribe and unsubscribe as they please
 - 2nd - establish a network of parents that can pass along activities at the school that could be put on the site - achievements, events, fundraisers, events calendars
 - 3rd - create a regular newsletter which would include school resources, provincial resources
 - 4th - orientation resource for new parents to CG
- Domain name cost = \$318.42 for 10 years
- Website hosting = \$400.00 'ish per year - need email and listing services
- Annual costs for hosting will need to be budgeted each year

MOTION: To authorize the communications team to purchase a domain name and to purchase web hosting services for a dollar amount up to \$750.00.

Moved by Susan Fitzgerald
2nd by Myles Aikenhead
Carried

5. Secretary Position - Leona Geall

- Leona Geall would like to resign after completing the Nov 19, 2014 meeting minutes

MOTION: To accept the resignation of Leona Geall for the position of Secretary and to nominate Sandra Tweed for the position of Secretary.

Moved by Mark Heeis
2nd by Laurie Oseen
Carried

MOTION: To nominate Leona Geall and Keith Wong for the position of Member-at-Large.

Moved by Cheryl Koehle
2nd by Susan Fitzgerald
Carried

6. Athletics Website Discussion - parent Colin Metcalfe

- Group of parents have raised \$1000.00 to pay for an Esportsdesk website that will need approval from the CG administration and would like it up and running for next year
- Website will give each athletic team a place to manage their own site in conjunction with the athletic director
- Statistics on this website are way better
- Barriers - conflict with the school registration system and the need to get photo permission from each student

7. Administration Report - Karim Hachlaf

- Changes to 1st week of school - typically consisted of school seminars & PAC BBQ - would like to spread the seminars over the course of the year - there will be no late starts and will use assemblies to accommodate the seminars - 1st one is a Jessie Miller presentation on social media, internet and Facebook safety - Nov 28 for Grades 8-10 and Dec 4 for Grades 11-12
- Assessment Forum last night with parents & students - highly productive - shared concerns about the changes in the MYP - what it looks like now and why - the presentation will be posted on the CG website - there will be a cover letter with the report cards to get parent input as well
- Cafeteria - no hot food being served yet - the adult program provided food services for students last year but this year they do not have the go ahead from their end - hot food will be served in the new year from another vendor
- Field Trips - are widely supported - Dominican Republic was approved at the school board last night and will be slotted for spring break
- Enhanced Programming / Grade 7-8 Transition Evening will be held on Jan 15, 2015 at Sutherland
- Newsletter - will be coming out on Fri or Mon which will highlight the fall events, share upcoming events - comes out 3 times per year electronically to parents
- Athletics website - CG onboard as a school to move forward with the model that Colin Metcalfe shared however the school district has difficulty with liability and informed consent

Meeting Adjourned at 8:40 pm.

Next Meeting – Wed, Jan 21, 2015